



LONDON MEED PRIMARY SCHOOL
BRAVERY, CURIOSITY, RESILIENCE, COMMUNITY, RESPECT

Protocol for parents and other visitors to London Meed School

London Meed welcomes parents and other visitors to our school

Our staff require a safe and conducive atmosphere in which to work.

We will act to ensure it remains a safe place for pupils, staff and all other members of our community.

If you have concerns we will always listen to them and seek to address them.

We expect all actions by visitors or parents to comply with the guidance in this protocol.

Parents or visitors refusing to comply are likely to be asked to leave the premises.

Thank you for your understanding and support in maintaining this policy

Parents or visitors to this school are asked to behave in a way that is considered polite and appropriate to a workplace and also when on the phone or in emails. If staff experience abusive, threatening or violent behaviour they will, in the first instance, remind visitors or parents of this. If the incident is significant or there is a repeated incidence, staff may decide that the meeting or visit is over and that visitors or parents should put their questions or views in writing instead.

The School reserves the right to consider further action to prevent this situation arising again: for further meetings staff may feel that they wish to be accompanied by another member of staff when meeting particular individuals.

If staff feel unsafe, a parent or visitor may be invited to a structured restorative meeting to discuss events.

If staff feel that a visitor or parent has been aggressive, abusive or used insulting behaviour or language or is a risk to staff or pupils, then they may be refused further access to the school building or grounds, or both if it is felt necessary. In this outcome the parent or visitor will first be given an opportunity to make representations about this decision in writing.

If the visitor is an outside agent, the school may also make representations to their employer.

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Head Teacher Mrs N Langtree
London Meed Primary School,
Chanctonbury Road, Burgess Hill, RH15 9YQ
Website: www.londonmeedprimary.co.uk
Email: office@londonmeedprimary.co.uk Tel: 01444 232336

