

**Risk assessment for Health and Safety September 2021**

Persons at risk: All staff and pupils

Hazard	Control measures	Person/s responsible	Comments (including whether control measures are not in place)
<b>Fire</b> – Insufficient fire marshals – unable to ensure building has been cleared in an emergency	Ensure there are sufficient fire marshals to operate the school safely.	NL / LB	Sufficient fire marshals are in place and have completed fire safety training and fire marshal training via our training platform in March 2020
<b>Fire</b> – Staff and pupils not knowing what to do in an emergency	Conduct a fire drill soon after re-occupation.	NL/ LB	Inset day 2.9.21 ensure all staff know where their lining up points are
<b>First Aid</b> - Insufficient number of 1 <sup>st</sup> aiders - Unable to provide 1 <sup>st</sup> aid to staff	Check the school has sufficient number of 1 <sup>st</sup> aid trained staff to operate safely.	NL / JV / JT	All LSAs are First Aid trained. Reception teachers and LSAs have Paediatric First Aid certificates. Gloves and masks will be worn when treating an injury. First Aid books will be updated
<b>School building health and safety assessment</b> - Has the school completed an assessment of the premises fabric, layout, mechanical / electrical systems and other features?	Refer to 'Schools building health & safety assessment' tab.	LB / SS / NL	All inspections are up to date and will continue to be monitored in accordance with compliance standards
Has a completed copy of the UK Government's poster been posted in the building so that staff, pupils and visitors can see it?	UK Govt. poster / London Meed version of poster	KB	Posters are displayed in all classrooms, entrances, halls and the staff room
Potential contamination arising from visitors to the school	Ensure pupils, parents/carers and visitors, such as suppliers, do not to enter the school if they are displaying any symptoms of coronavirus (following the COVID-19: guidance for households with possible coronavirus infection)	SLT / KB	External visitors will be minimised wherever possible during the Autumn term. Any that do enter the school premises will be required to provide contact details to support "Track and Trace". No visitors will be admitted if they are displaying symptoms.

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<p>Risk of transmission between parents and pupils during school drop-off and collection times</p>	<p>Where a pupil lives in a household with someone who is extremely clinically vulnerable, as set out in the COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable guidance, ensure staff, parents and carers and the pupil(s) themselves know that they can only attend school if strict social distancing can be adhered to (this may not be the case for younger pupils).</p> <p>'Window' start and finish times - see below for more details.</p>	<p>SLT</p>	<p>See list at bottom of page for specific measures</p>
<p>Risk of ongoing contamination from people (staff, parents/carers, contractors and/or deliveries) coming into school</p>	<p>Ensure pupils follow NHS guidance on hand cleaning. Pupils should be supervised for regular handwashing for 20 seconds with soap and water at the following times:</p> <ol style="list-style-type: none"> <li>1. Arrival to school</li> <li>2. Before &amp; after break-time</li> <li>3. Before &amp; after lunchtime</li> <li>4. Before and after outdoor games or activities</li> </ol>	<p>All staff</p>	<p>Revisit video guidance for handwashing techniques See list at bottom of page for specific measures No person displaying virus symptoms will be admitted</p>

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	All visitors to school to be briefed on DFE guidance before entering school – see link.		<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>
Risk of contamination if someone in the setting displays Coronavirus symptoms	If a child is displaying symptoms, isolate them (preferably outside) with a member of staff sitting 2 metres away or wearing face mask and gloves, while waiting for parents to collect. If an adult is displaying symptoms they will be sent home and asked to request a test.	All staff	Ensure all areas the child/adult has been in are thoroughly cleaned and disinfected and any PPE placed in a yellow bag and then in the yellow bin the medical room
	<b>Specific control measures:</b> Reinforce routines of using a tissue or elbow to cough or sneeze and use of bins for tissue waste - 'catch it, bin it, kill it'. Revisit throughout the day.		
Remind pupils regularly throughout the day not to touch their face with their hands. When they do so encourage them to wash hands immediately.			
All children will sanitise their hands when they arrive in school.			
Children will be asked not to bring anything other than a water bottle, lunch box, book bag into school. On P.E days, child will come to school dressed in P.E kit.			
Toilet arrangements: Pupils will use their year group toilets. Toilets will be cleaned after play and after lunch by Mr Blake using the "Fogger". Staff toilets will be cleaned by staff after individual use.			
Ensure good ventilation in all rooms.			
Ensure sufficient and proportionate handwashing supplies and cleaning materials are available. Where a sink is not nearby, provide hand sanitiser in classrooms and other learning environments.			
Thorough cleaning of rooms at the end of each day.			
Arrival times are between 8:45 and 9:00 for all children with EYFS and KS1 entering through the car park and KS2 through the gates at the top of the playground. EYFS and KS1 will leave between 3:00 and 3:15 and KS2 between 3:15 and 3:30 supervised by members of SLT.			